



**Lauren Gean, Director Nutrition Services
Division of Support Services**

3408 Covington Hwy

Decatur, GA 30032

Telephone: 404-508-6699

Fax: 404-508-1332

Email: laurengean@djj.state.ga.us

Afterschool Snack In-Service

**** You must complete this in-service before you pass afterschool snack. ****

- Food service staff to follow Afterschool Snack Menu
- Snack should be delivered to the classroom at end of the school day
- Wellness education is taught by teachers from 2:45 to 3:00pm
- Youth must have snack while receiving wellness education in classroom
- A roster will be printed from JTS and used to mark off youth that receive afterschool snack
 - **Reimbursable youth** – notate via checkmark on roster
 - **Non-reimbursable youth** – notate via crossing through name on roster
- Roster to be returned to food service staff
- Food service to utilize roster to record the number of reimbursable and non-reimbursable youth on the Meal Count Record

Reimbursable Youth *Notate via checkmark on roster*	Non-Reimbursable Youth *Notate via crossing through name on roster*
Snack is delivered to youth while receiving wellness education. Wellness education is scheduled for 2:45 – 3:00pm. The location of the education does not matter, as long as it is being taught.	If the youth is not in receiving wellness education (i.e. on unit, medical) do NOT count youth for reimbursement.
Snack contains 2 different meal components. The snack must consist of 2 of the following: fruit/fruit juice, vegetable, grain, milk/dairy, or meat.	If the youth does not take both components, do NOT count for reimbursement.
Youth has not graduated high school or obtained a GED. Afterschool snack should only be counted for reimbursement if the student is still working toward high school completion.	If the youth has graduated high school or has obtained their GED, do NOT count for reimbursement.

Your role is to know and understand who **is** and **is not** eligible for reimbursement and to make this clear on the roster during snack pass!

Signature

Date