



## Georgia Department of Juvenile Justice School District

### Department of Juvenile Justice School District Parent Portal Account Password Reset

*(To be used when the parent cannot request password reset in person)*

**Please Print**

Parent/Legal Guardian's name: \_\_\_\_\_

Login name (if known): \_\_\_\_\_

Email: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

List the names of all of your children currently enrolled in DJJSD for whom you have access to Parent Portal.

Child's First Name	Child's Last Name	Child's Date of Birth	GA Preparatory Academy School Child Attends

Form must be submitted by mail to DJJSD Central Office at:

**Georgia Department of Juvenile Justice  
Office of Education  
3408 Covington Highway  
Decatur, GA 30032**

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Parent/Guardian Name

\_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date Commission Expires

\_\_\_\_\_  
Central Office Personnel's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Position