



Board of Juvenile Justice  
Thursday, September 22, 2016  
DJJ Headquarters  
10:00 AM

### Opening Remarks

Vice Chair Sandra Taylor called to order the meeting of the Board of Juvenile Justice. The meeting was held at the DJJ Headquarters, 3408 Covington Highway, Decatur, GA 30032.

**DJJ Staff Present:** Commissioner Avery D. Niles, Assistant Commissioner Mark Sexton, Assistant Commissioner Keith Horton, Sharon D. Starks, Director Scott Mall, Deputy Commissioner Joe Vignati, Deputy Commissioner Sean Hamilton, Assistant Deputy Commissioner Debbie Carter, Chaplain Danny Horne, Assistant Deputy Commissioner Theodore Carter, Jr., Director Scott Cagle, Deputy CFO Drew Townsend, Regional Administrator Sheila Dease Dinkins, Associate Superintendent Richard Behrens, Director Keisha Douglas, Director John T. Smith, Chief Financial Officer Sonja R. Allen-Smith, Deputy Commissioner Shawanda Reynolds-Cobb, Deputy Commissioner Sarah Draper, Director Joan Quinn-Cannon, Director Allyson Richardson, Investigator Stuart Minor, General Counsel Cindy Wang, Janssen Robinson, Assistant Deputy Commissioner Catina Martin-Fenner, Assistant Director Emelia Knox, Assistant Deputy Commissioner Margaret Cawood, Carrie Hamilton-Shavers, Deputy Director Cathy Raissle, Regional Administrator Victor Roberts, Assistant Deputy Commissioner Michael McNeely, Director Zane Shelfer, Jenny Clark, Assistant Superintendent Roy Davenport, Director Andrew Laarhoven, Director Lisa Bryson, Dr. Rufus Johnson, Isheka Grant-Bowen, Director Barbara Franklin, and Jenny Carson.

**Others Present:** Amy Radley, Attorney General's Office; Brian Lawler, Governor's Office of Planning and Budget; Cynthia Salley, Piedmont Public Defender's Office; Johanna Margeson, Barton Center; Helen Sloat, Nelson & Mullins and Greg Maddox, HK2 and Youth L.S.

**Secretary's Report:** Secretary Adam Kennedy conducted the Roll Call. The following members were present: Richard Ambrose, Willie C. Bolton, Lisa Colbert, Thomas Coleman, John B. Edwards, Angie Holt, Adam Kennedy (via teleconference), Penny Penn, Fred Stephens, Kelly Stewart, and Sandra H. Taylor. Also present were Advisory Council Members Quintress Gilbert and Steven Teske.

Vice Chair Taylor asked for a motion to approve the current agenda. A motion was made by Board Member Holt and seconded by Board Member Colbert. The motion carried unanimously.

Vice Chair Taylor asked for a motion to approve the minutes of the August 25, 2016 Board Meeting. A motion was made by Board Member Holt and seconded by Board Member Bolton. The motion carried unanimously.

### **Commissioner's Report**

The Commissioner Report was previously submitted to the Board via email and it was included in the Board materials.

The following topics were discussed during the Commissioner's Report:

- Introduction of new Board Member Penny Penn
- Vocal selections by Youth L.S.
- Recruitment for officers in the Board Members' congressional districts
- Changes in training methods
- State Charitable Contribution Program
- Email to Board Members from the Department of Audits
- Deputy Commissioner Vignati's appointment to the Federal Advisory Committee on Juvenile Justice issues
- An incident at the Macon YDC
- The Ribbon Cutting of the Terrell RYDC on October 4, 2016
- The groundbreaking of the Wilkes County facility on October 11, 2016

Vice Chair Taylor asked for a motion to adjourn from the regular DJJ Board Meeting and reconvene as the DJJ School Board. A motion was made by Board Member Holt and seconded by Board Member Edwards. The motion carried unanimously.

### **Board of Education**

During the DJJ Board of Education meeting, the following topics were discussed:

- Georgia Preparatory Academy's Activity Report **(Addendum A)**
- Data Discussion **(Addendum B)**
- Presentation from Keshia Douglas on a Literacy Rich Environment **(Addendum C)**
- Dr. Behrens mentioned joint projects with the IT department and ways to improve processes including recruitment and retention.

Vice Chair Taylor asked for a motion to adjourn from the DJJ School Board and reconvene as the regular DJJ Board. A motion was made by Board Member Edwards and seconded by Board Member Holt. The motion carried unanimously.

### **Chair's Comments**

- Welcome to new Board Member Penny Penn

- Training for Board Members on November 2-3, 2016 in Athens, Georgia

### **Old Business**

There was no old business before the Board.

### **New Business**

There was no new business before the Board.

Vice Chair Taylor announced that the next Board Meeting would be held on Thursday, October 27, 2016 at DJJ Headquarters, 3408 Covington Highway, Decatur, GA 30032 at 10:00 AM.

The meeting was adjourned.

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Elaine P. Snow, Chair  
Board of Juvenile Justice

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Avery D. Niles, Commissioner  
Department of Juvenile Justice

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Adam Kennedy  
Board Secretary