



Board of Juvenile Justice  
Thursday, September 24, 2015  
DJJ Headquarters  
10:00 AM

### **Opening Remarks**

Chair Elaine Snow called to order the meeting of the Board of Juvenile Justice. The meeting was held at the DJJ Headquarters, 3408 Covington Highway, Decatur, GA 30032.

**DJJ Staff Present:** Commissioner Avery D. Niles, Assistant Commissioner/Chief of Staff J. Mark Sexton, Assistant Commissioner Keith Horton, Sharon D. Starks, Matthew Montgomery, Janssen Robinson, Associate Superintendent Audrey Armistad, Deputy Commissioner Shawanda Reynolds-Cobb, Director John T. Smith, Director Ricky Rich, Dr. Letunya Walker, Director Nadine Crocker, Director Joan Quinn-Cannon, Andrew Laarhoven, Ombudsman Director Debbie Carter, Chaplain Danny Horne, Director Allyson Richardson, Deputy Commissioner Sarah Draper, Chief Financial Officer Sonja Allen-Smith, Deputy Commissioner Joe Vignati, Deputy Commissioner Dwayne Orrick, Special Assistant Carl Brown, Deputy Commissioner Miguel Fernandez, Dr. Michelle Staples- Horne, Director Barry Shepard, Assistant Deputy Commissioner Theodore Carter, Jr., Assistant Deputy Commissioner Margaret Cawood, Director Scott Cagle, Kim Todd, and General Counsel Cindy Wang.

**Others Present:** Amy Radley, Attorney General's Office; Kimberly Daniels, Attorney General's Office; Rachel Webb, Emory Law School; and Logan Fletcher, Nelson & Mullins.

**Secretary's Report:** Secretary Adam Kennedy conducted the Roll Call. The following members were present: Spurgeon Ambrose, Willie C. Bolton, Thomas Coleman, John Edwards, Angie Holt, Adam Kennedy, Julia Neighbors, Danny Porter, Elaine Snow, Fred Stephens, Kelly Stewart and Sandra Taylor. Judicial Advisory Council Members Quintress Gilbert and Steven Teske were present as well.

Chair Snow asked for a motion to approve the current agenda. A motion was made by Board Member Holt and seconded by Board Member Ambrose. The motion carried unanimously.

Chair Snow asked for a motion to approve the minutes of the July 23, 2015 Board Meeting. A motion was made by Vice Chair Taylor and seconded by Board Member Holt. The motion carried unanimously.

## **Commissioner's Report**

The following topics were discussed or presented during the Commissioner's report:

- The introduction of Dwayne Orrick, Deputy Commissioner of Secure Facilities
- The introduction of Keith Horton, Assistant Commissioner
- The introduction of Scott Cagle, Director of Planning and Preparedness
- The Rachel Education Server – an offline resource for education
- Governor Deal and First Lady Deal's visits to DJJ locations
- State Charitable Contribution Program Kickoff
- Ground-Breaking for Terrell facility
- Closing of Milan YDC
- The third DJJ Citizen's Academy (See Addendum A for a list of dates and locations)

Cindy Wang, General Counsel, presented for final adoption the proposed amendment to the Board's Rules to authorize the Commissioner to require the facility director to reside on the grounds, or nearby, in DJJ provided housing at certain designated facilities. Having received no written or verbal comment from the public in opposition to the proposed amendment, General Counsel Wang asked the Board to adopt the amendment. A motion to adopt was made by Board Member Bolton and seconded by Board Member Stephens. The motion carried unanimously. (See Addendum B for additional details on this topic.)

## **Board of Education**

Chair Snow asked for a motion to adjourn from the regular DJJ Board and reconvene as the DJJ School Board. A motion was made by Board Member Holt and seconded by Board Member Porter. The motion carried unanimously.

Associate Superintendent Armistad discussed the following topics during the School Board Meeting:

- Data Collection
- AdvanceEdu (SACS Evaluation will be held April 17 – 20, 2016)
- Special Education Services

Chair Snow asked for a motion to adjourn from the DJJ School Board and reconvene as the regular DJJ Board. A motion was made by Board Member Porter and seconded by Board Member Edwards. The motion carried unanimously.

## **Chair's Comment**

- Chair Snow reminded the Board Members that the monthly meetings are held on the fourth Thursday of each month and encouraged them to attend as many as they can. She encouraged them to get involved in their districts when DJJ activities are being held as well.

**Old Business**

There was no old business before the Board.

**New Business**

There was no new business before the Board.

Chair Snow announced that the next Board Meeting will be held on Thursday, October 22, 2015, at DJJ Headquarters, 3408 Covington Highway, Decatur, GA 30032 at 10:00 AM.

The meeting was adjourned.

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Elaine P. Snow, Chair  
Board of Juvenile Justice

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Avery D. Niles, Commissioner  
Department of Juvenile Justice

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Adam Kennedy  
Board Secretary