

Avery D. Niles, Commissioner



DEPARTMENT OF JUVENILE JUSTICE

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Board of Juvenile Justice
Thursday, June 25, 2015
DJJ Headquarters
10:00 AM

Opening Remarks

Chair Elaine Snow called to order the meeting of the Board of Juvenile Justice. The meeting was held at the DJJ Headquarters, 3408 Covington Highway, Decatur, GA 30032.

DJJ Staff Present: Commissioner Avery D. Niles; Director Tracy Masters; Edith Guilford; Sharon D. Starks; Director Jim Shuler; Janssen Robinson; Dr. Audrey Armistad, Associate Superintendent; Zane Shelfer; Director John T. Smith, Director Ricky Rich; Deputy Commissioner Miguel Fernandez; Deputy Commissioner Shawanda Reynolds-Cobb; Deputy Commissioner Michael McNeely; Deputy Commissioner Sarah Draper; CFO Sonja R. Allen-Smith; Special Assistant Carl Brown; Deputy Commissioner Joe Vignati; Director Lisa Bryson; Director Debbie Carter; Assistant Deputy Commissioner Diana Aspinwall; Chaplain Danny Horne; Natasha Bray; Jeffrey Coleman; Kim Todd; Dr. Letunya Walker; Jeramille Jackson; Director Nadine Crocker; Assistant Deputy Commissioner Theodore Carter, Jr.; Jamie Gray; John Pearson; Christina Williams; Melissa Hargrove; Director Joan Quinn-Cannon; Director Allyson Richardson; Shereatha Sims; John Lovett; and Bill Spears.

Others Present: Amy Radley, Attorney General's Office; Jody Bradham, Talentquest; D. Wright, Youth; Laurie Wright; Parent; Helen Sloat, Nelson & Mullins; Ashleigh Paulk, USG E-Core and Britt Miles, USG E-Core.

Secretary's Report: Chair Snow asked Vice Chair Taylor to conduct the Roll Call. The following members were present: Spurgeon Ambrose; Willie C. Bolton; Angie Holt; Julia Neighbors; Danny Porter; Franklin Rozier; Elaine Snow; Fred Stephens; Sandra Taylor; James Valbrun and Dick Yarbrough. Also present was Judicial Advisory Council Member Quintress Gilbert.

Chair Snow asked for a motion to approve the current agenda. A motion was made by Board Member Bolton and seconded by Board Member Ambrose. The motion carried unanimously.

Chair Snow asked for a motion to approve the Minutes of the May 28, 2015 Board Meeting. A motion to approve was made by Board Member Holt and seconded by Board Member Ambrose. The motion carried unanimously.

Commissioner's Report

Commissioner Niles welcomed new Board Member James K. Valbrun to the Department of Juvenile Justice. Mr. Valbrun was sworn in by Chair Snow on June 25, 2015. Commissioner Niles also discussed leadership updates that included the addition of a new assistant commissioner.

Tracy Masters, General Counsel presented a proposed amendment to the Board's Rules to authorize the Commissioner to require the Director at certain designated facilities to reside on the grounds, or nearby, in DJJ provided housing. A motion to provisionally adopt the proposed rule amendment was made by Vice Chair Taylor and seconded by Board Member Holt. The motion carried unanimously. For additional details, please see Addendum A.

Board of Education

Chair Snow asked for a motion to adjourn from the regular DJJ Board and reconvene as the DJJ School Board. A motion was made by Board Member Yarbrough and seconded by Board Member Holt. The motion carried unanimously.

Associate Superintendent Armistad discussed the following topics during the School Board Meeting:

- The promotion of Dr. Letunya Walker to the position of Director of Instructional Programs
- The findings of the DOE Audit
- E-Core Program – Youth DW thanked the DJJ Board and Leadership for their support of the E-Core Program which allows youth to complete the first two years of their collegiate careers online. For additional details, please see Addendum B.

Chair Snow asked for a motion to adjourn from the DJJ School Board and reconvene as the regular DJJ Board. A motion was made by Board Member Holt and seconded by Vice Chair Taylor. The motion carried unanimously.

Chair's Comment

Chair Snow gave brief comments on the following topics:

- Forms to be completed for the Office of Human Resources
- Yellow insurance cards for Board Members' vehicles
- Per diem payments

Old Business

Judge Gilbert thanked DJJ staff for the excellence of the Citizens' Academy program that was recently completed in Macon, Georgia.

New Business

Judge Gilbert invited the DJJ Board to host a future meeting at the new judicial center in Macon, Georgia.

Chair Snow announced that the next Board Meeting will be held on Thursday, July 23, 2015 at DJJ Headquarters, 3408 Covington Highway, Decatur, GA 30032 at 10:00 AM.

The meeting was adjourned.

Elaine P. Snow, Chair
Board of Juvenile Justice

Avery D. Niles, Commissioner
Department of Juvenile Justice

Adam Kennedy
Board Secretary