



Board of Juvenile Justice
Thursday, February 27, 2014
10:00 AM

Department of Juvenile Justice
3408 Covington Highway
Decatur, GA 30032

Opening Remarks

Chair Elaine Snow called to order the meeting of the Board of Juvenile Justice and DJJ Board of Education at 10:01 AM.

DJJ Staff Present: Commissioner Avery D. Niles; Director B. Keith Jones; Deputy Commissioner Sonja R. Allen; Director John T. Smith; Teri Stripling; Director Tracy Masters; Deputy Commissioner Michael McNeely; Director Joan Quinn-Cannon; Deputy Commissioner Shawanda Reynolds-Cobb; Charles Queen; Associate Superintendent Dr. Audrey Armistad; Director Barry Shephard; Director Kimberly Gore; Melody Stanfield; Evelyn Phillips; Director Nadine Crocker; David Schwartz; Catherine Ice; Deputy Commissioner Carl Brown; CFO Sonja R. Allen; Director Allyson Richardson; Deputy Director Andrew Laarhoven; Director Jim Shuler; Assistant Commissioner Mark Sexton; Sharon Starks; Edith Guilford; Janssen Robinson; Matthew Montgomery; Director Ricky Rick; and David Duncan.

Others Present: Holly Mims, NYAP; Daniel Moore, Concerned Parent; Jody Bradham, TalentQuest; Mindy Park, Office of the Attorney General; Amy Radley, Office of the Attorney General; Maya Chaudhuri, SCHR; and Jeff Luce, The Washington Group.

Secretary's Report: Chair Snow asked Board Member Edwards to conduct the Roll Call. The following Members were present: Spurgeon Ambrose, Willie Bolton, Thomas Coleman, John Edwards, Angie Holt (via teleconference), Julia Neighbors, Franklin Rozier, Chair Elaine Snow, Fred Stephens, Kelly Stewart and Dick Yarbrough. Also present were Advisory Council Members Judge Quintress Gilbert and Judge Steve Teske.

Chair Snow asked for a motion to approve the agenda for the current meeting. A motion was made by Board Member Ambrose and seconded by Board Member Coleman. The motion carried unanimously.

Chair Snow asked for a motion to approve the Minutes of the January 23, 2014 Board Meeting. A motion was made by Board Member Yarbrough and seconded by Board Member Bolton. The motion carried unanimously.

Commissioner's Report

The following topics were discussed during the Commissioner's Report:

- **Property Acquisition** – Teri Stripling asked the Board to approve Resolutions regarding the acquisition of the former Central Probation Center located in Caldwell (Laurens County), Georgia and the former Wilkes Pre-Release Center located in Washington (Wilkes County), Georgia for conversion to a Secure Juvenile Facilities. For additional details on this topic, please see **Addendum A**.

Chair Snow asked for a motion to approve the Resolution regarding the former Central Probation Center. A motion was made by Board Member Rozier and seconded by Board Member Bolton. The motion carried unanimously.

Chair Snow asked for a motion to approve the Resolution regarding the former Wilkes Pre-Release Center. A motion was made by Board Member Bolton and seconded by Board Member Edwards. The motion carried unanimously.

- Division Update – Deputy Commissioner Sarah Draper gave an overview on the Division of Operations and Compliance. For additional details on this topic, please see **Addendum B**.
- Training Updates – Deputy Commissioner Michael McNeely gave an update on the Office of Training.
- Legislative Updates – Director John T. Smith gave an update on Bills that DJJ is tracking during the current Legislative Session. For additional details on this topic, please see **Addendum C**.

Commissioner Niles thanked Deputy Commissioner Seabolt and all other facility staff for the outstanding job done to provide continuity of services during the snow days.

Chair Snow asked for a motion to adjourn from the Regular DJJ Board Meeting and reconvene to the DJJ School Board Meeting. A motion was made by Board Member Edwards and seconded by Board Member Ambrose. The motion carried unanimously.

Board of Education

Associate Superintendent Dr. Audrey Armistad discussed the following topics during her report:

- Audit of Federal Grants

- Promethean Boards Updates
- 2014-2015 School Calendar Approval (**Addendum D**)
- DJJ School System's 100% compliance of IEP indicators
- Internal Audit – 100 % at Metro RYDC, DJJ's largest school

Chair Snow asked for a motion to approve the 2014-2015 School Calendar. A motion was made by Board Member Edwards and seconded by Board Member Yarbrough. The motion carried unanimously.

Commissioner Niles recognized staff members that had a role in getting the Promethean Boards installed. This included staff from the Office of Technology & Information Services, the Office of Contracts and the Office of Engineering.

Chair Snow asked for a motion to adjourn from the DJJ School Board Meeting and reconvene to the Regular DJJ Board Meeting. A motion was made by Board Member Edwards and seconded by Board Member Rozier. The motion carried unanimously.

Chair's Comment

Chair Snow stated she would be absent from the March Board Meeting and that Vice Chair Taylor would be presiding. This meeting will include a training session.

Old Business

There was no Old Business before the Board.

New Business

Chair Snow discussed holding the April 2014 Board off-site, in Statesboro, Georgia. She stated it would be a two-day trip that includes a tour of the Claxton RYDC. The Board agreed to tour the Claxton RYDC on Thursday, April 17, 2014 and hold the Board Meeting on Friday, April 18, 2014.

Chair Snow stated the next Board Meeting will be held on Thursday, March 27, 2014 at 10:00 AM at the DJJ Headquarters.

The meeting was adjourned.

Sandra Heath Taylor, Vice Chair
Board of Juvenile Justice

J. Mark Sexton
Assistant Commissioner

John B. Edwards
Board of Juvenile Justice