



Board of Juvenile Justice
Thursday, December 10, 2015
DJJ Headquarters
10:00 AM

Opening Remarks

Vice Chair Sandra Taylor called to order the meeting of the Board of Juvenile Justice. The meeting was held at the DJJ Headquarters, 3408 Covington Highway, Decatur, GA 30032.

DJJ Staff Present: Commissioner Avery D. Niles, Chief of Staff J. Mark Sexton, Assistant Commissioner Keith Horton, Sharon D. Starks, Director Jim Shuler; Janssen Robinson, Associate Superintendent Audrey Armistad, Special Assistant Carl Brown, Deputy Commissioner Dwayne Orrick, Director Ricky Rich, CFO Sonja R. Allen-Smith, Director Cindy Wang, Dr. Michelle Staples-Horne, Deputy Commissioner Miguel Fernandez, Deputy Commissioner Joe Vignati, Deputy Commissioner Sarah Draper, Deputy Commissioner Shawanda Reynolds-Cobb, Dr. Letunya Walker, Assistant Deputy Commissioner Margaret Cawood, Director Scott Cagle, Sabrina Davis-Fuller, Courtney Ware, Director Andrew Laarhaven, Deputy CFO Drew Townsend, Director Lisa Bryson, Director John Smith, and Edith Guilford.

Others Present: Amy Radley; Attorney General's Office.

Secretary's Report: Board Member Willie C. Bolton conducted the Roll Call. The following members were present: Spurgeon Ambrose, Willie C. Bolton, Thomas Coleman, Julia Neighbors, Kelly Stewart, Sandra Taylor, James Valbrun and Dick Yarbrough.

Vice Chair Taylor asked for a motion to approve the current agenda. A motion was made by Board Member Coleman and seconded by Board Member Ambrose. The motion carried unanimously.

Vice Chair Taylor asked for a motion to approve the minutes of the October 22, Board Meeting. A motion was made by Board Member Bolton and seconded by Board Member Coleman. The motion carried unanimously.

Commissioner's Report

The following topics were discussed or presented during the Commissioner's Report:

- CFO Allen-Smith gave an update on the agency's budget versus expenditures for FY2016. For additional details, please see **Addendum A**
- Chair Snow's upcoming retirement as Chief of Police of the Rome Police Department. Vice Chair Taylor asked for a motion to present a resolution to Chair Snow from the Board on her retirement. A motion was made by Board Member Ambrose and seconded by Board Member Valbrun. The motion carried unanimously.

Board of Education

Vice Chair Taylor asked for a motion to adjourn from the regular DJJ Board and reconvene as the DJJ School Board. A motion was made by Board Member Ambrose and seconded by Board Member Yarbrough. The motion carried unanimously.

Associate Superintendent Armistad discussed the following topics during the School Board Meeting:

- The AdvancED Visitation Schedule (For additional details, please see **Addendum B**)
- Graduation will be held on Friday, December 18, 2015, at the Atlanta YDC.

Vice Chair Taylor asked for a motion to adjourn from the DJJ School Board and reconvene as the regular DJJ Board. A motion was made by Board Member Coleman and seconded by Board Member Valbrun. The motion carried unanimously.

Vice Chair's Comment

Vice Chair Taylor discussed the preparation for the AdvancED visitation and the upcoming Georgia Preparatory Academy graduation.

Old Business

There was a brief discussion regarding the PREA Audit.

New Business

There was no new business before the Board.

Vice Chair Taylor announced that the next Board Meeting will be held on Thursday, January 28, 2016, at DJJ Headquarters, 3408 Covington Highway, Decatur, GA 30032 at 10:00 AM.

The meeting was adjourned.

Elaine P. Snow, Chair
Board of Juvenile Justice

Avery D. Niles, Commissioner
Department of Juvenile Justice

Adam Kennedy
Board Secretary